**START-UP / EXPANSION COSTS / PURCHASE LIST**

List the items you need to purchase to open your doors for the first time. Customize this worksheet to meet your particular business’s needs—these are only suggestions. It is helpful to show a subtotal for each category.

| **Category****(Examples)** | **Item** | **Qty** | **Where buy?** | **Cost** | **New or used?** | **Total Cost** |
| --- | --- | --- | --- | --- | --- | --- |
| **Furniture** |  |  |  |  |  |  |
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| **Licenses** |  |  |  |  |  |  |
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| **Office supplies** |  |  |  |  |  |  |
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| **Inventory**  |  |  |  |  |  |  |
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| **Equipment** |  |  |  |  |  |  |
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| **Other** |  |  |  |  |  |  |
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|  |  |  |  |  |  | **Total** |