START-UP / EXPANSION COSTS / IDA PURCHASE LIST

List the items you need to purchase to open your doors for the first time. Customize this worksheet to meet your particular business's needs—these are only suggestions. It is helpful to show a subtotal for each category.

Category (Examples)	Item	Qty	Where buy?	Cost	New or used?	Total Cost
Furniture						
Licenses						
Office supplies						
Inventory						
Equipment						
Other						
						Total